



### **Reporting e-Safety Concerns Form**

*Use continuation sheets as needed. Ensure they are all dated, signed and attached. Forms must be given to the E-Safety Lead. **If the report contains a Safeguarding concern please pass to the Nominated Safeguarding Officer or the Deputy Safe Guarding Officer in their absence.***

Adult Reporting:	Child:
Date and Time:	Others involved (including children's reporting concerns):
Location – ( Home, School etc)	
Technology involved in the concern: e.g. Website content, email, Social Media	
Description of concern including content or any URL (address):	
Action taken:	

Reports to parents of those involved  
(if no please add comment)

YES/NO

Reports added to CPOMS :

YES/NO

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Signed:

Date:

Passed to E safety officer date:	Signed
Action Required:	
Details Added to CPOMS Yes/No	Referral to Police, CEOPs , LA Safeguarding Officer
Signed :	Date: